

4-H Club Report for the year July 1, _____ to June 30, _____

****The 4-H club charter will be revoked if this annual report is not filed****

Name of Club: _____
 Primary Leader: _____ Assistant Leader: _____
 Number of club meetings held: _____ Number of business meetings held: _____
 Project(s): _____
 Officers: President: _____ Vice President: _____
 Secretary: _____ Treasurer: _____
 How many of your members did Visual Presentations? Club: ___ County: ___ State: ___
 How many of your members submitted 4-H Records? _____
 How many of your members did at least 6 hours of community service? _____
 Curricula and/or resources used (indicate if these are from 4-H or another source): _____

Activity	Number of Times	Brief Description
Community Service Activities		
Fundraisers		
4-H Promotional Activities		

Lifeskill/Workskill Development: Check the ones you worked on with your club this year.

- | | | |
|--|--|---|
| <input type="checkbox"/> Communication Skills | <input type="checkbox"/> Teamwork | <input type="checkbox"/> Leadership |
| <input type="checkbox"/> Cooperation | <input type="checkbox"/> Recordkeeping | <input type="checkbox"/> Goal Setting |
| <input type="checkbox"/> Problem Solving | <input type="checkbox"/> Decision Making | <input type="checkbox"/> Healthy Lifestyles |
| <input type="checkbox"/> Planning & Organizing | <input type="checkbox"/> Wise Use of Resources | <input type="checkbox"/> Safety |

Planned club goals for the year: please state your club goals and briefly describe how your club worked toward its goals this year and any results (please attach separate sheet).



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Annual 4-H Club Financial Report

Circle this statement if it applies to your club; skip revenue and expenditure sections. Leader and auditor must sign below: This 4-H club has no income, does not collect dues, does not fundraise and has no bank account.

Starting balance from previous year: _____

Sales Revenue

Grants, Fundraising and Club Dues Revenue

Total Revenue for the Year: _____

Expenditures

An Excel spreadsheet of this report form is available at:

<https://mass4h.org/volunteers/financial-management-insurance-and-report-forms>

Total Expenses for the Year: _____

Account Balance at end of year (previous balance, plus revenue minus expenses): _____

Checks that have not shown up on bank statement: _____

Deposits that have not shown up on bank statement: _____

Adjusted Balance (should agree with bank statement): _____

*****You must attach a copy of the bank statement**

Prepared by: _____ Date _____

Audited (reviewed) and approved by: _____ Date _____

Approved by local Educator/PA: _____ Date _____